TAN DUC INFORMATION TECHNOLOGY SCHOOL JSC
Address: 103 Pasteur, Dist.1, HCMC
Tel: 08 38245819; 38239761
Email: traincert@tdt-tanduc.com
Website: www.tdt-tanduc.com; www.tanducits.com

Let's Reach For Excellence!

AZ-040T00:
Automating Administration with PowerShell

Duration: *05 days*

This course provides students with the fundamental knowledge and skills to use PowerShell for administering and automating administration of Windows servers. This course provides students the skills to identify and build the command they require to perform a specific task. In addition, students learn how to build scripts to accomplish advanced tasks such as automating repetitive tasks and generating reports. This course provides prerequisite skills supporting a broad range of Microsoft products, including Windows Server, Windows Client, Microsoft Azure, and Microsoft 365. In keeping with that goal, this course will not focus on any one of those products, although Windows Server, which is the common platform for all of those products, will serve as the example for the techniques this course teaches.

AUDIENCE

This course is intended for IT Professionals who are already experienced in general Windows Server, Windows client, Azure, and Microsoft 365 administration, and who want to learn more about using Windows PowerShell for administration. No prior experience with any version of PowerShell or any scripting language is assumed. This course is also suitable for IT Professionals already experienced in server administration, including Microsoft Exchange Server, Microsoft SharePoint Server, and Microsoft SQL Server.

Job role: Administrator

Features: none

PREREQUISITES

Before attending this course, students must have:

- Experience with Windows networking technologies and implementation.
- Experience with Windows Server administration, maintenance, and troubleshooting.

SKILLS GAINED

- Describe the functionality of Windows PowerShell and use it to run and find basic commands.
- Identify and run cmdlets for local system administration.
- Work with the Windows PowerShell pipeline.
- Use PSProviders and PSDrives to work with other forms of storage.
- Query system information by using WMI and CIM.
- Work with variables, arrays, and hash tables.
- Create basic scripts in Windows PowerShell.
- Administer remote computers with Windows PowerShell.
- Manage Azure resources with PowerShell.
- Manage Microsoft 365 services with PowerShell.
- Use background jobs and scheduled jobs.

COURSE OUTLINE

Module 1: Getting started with Windows PowerShell

This module will introduce you to Windows PowerShell and provide an overview of the product's functionality. The module explains how to open and configure Windows PowerShell. It also explains how to run commands and use the built-in Help system in Windows PowerShell.

Lessons

- Windows PowerShell overview
- Understan Windows PowerShell command syntax

- Find commands and get help in Windows PowerShell

Lab : Configuring Windows PowerShell, and finding and running commands

- Configuring the Windows PowerShell console application
- Configuring the Windows PowerShell ISE application
- Finding and running Windows PowerShell commands
- Using About files

After completing this module, students will be able to:

- Describe key features of Windows PowerShell, and open and configure it.
- Discover, learn, and run Windows PowerShell commands.
- Find Windows PowerShell commands for performing specific tasks.

Module 2: Windows PowerShell for local systems administration

This module introduces you to the different types of cmdlets commonly used for system administration. While you can search for cmdlets each time you need to accomplish a task, it is more efficient to have at least a basic understanding of these cmdlets. This module also explains how to manage Windows 10 by using PowerShell.

Lessons

- Active Directory Domain Services administration cmdlets
- Network configuration cmdlets
- Server administration cmdlets
- Windows PowerShell in Windows 10

Lab : Performing local system administration with PowerShell

- Creating and managing Active Directory objects
- Configuring network settings on Windows Server
- Creating a website

After completing this module, students will be able to:

- Identify and use cmdlets for AD DS administration.
- Identify and use cmdlets for network configuration.
- Identify and use cmdlets for server administration tasks.
- Manage Windows 10 using PowerShell

Module 3: Working with the Windows PowerShell pipeline

This module introduces the pipeline feature of Windows PowerShell. The pipeline feature is included in several command-line shells such as the command prompt in the Windows operating system. However, the pipeline feature in Windows PowerShell provides more complex, flexible,

and capable functionalities compared to other shells. This module provides you with the skills and knowledge that will help you use Windows PowerShell more effectively and efficiently.

Lessons

- Understand the pipeline
- Select, sort, and measure objects
- Filter objects out of the pipeline
- Enumerate objects in the pipeline
- Send and pass pipeline data as output

Lab : Using PowerShell pipeline

- Selecting, sorting, and displaying data
- Filtering objects
- Enumerating objects
- Converting objects

After completing this module, students will be able to:

- Describe the purpose of the Windows PowerShell pipeline.
- Select, sort, and measure objects in the pipeline.
- Filter objects out of the pipeline.
- Enumerate objects in the pipeline.
- Send output consisting of pipeline data.

Module 4: Using PSProviders and PSDrives

This module introduces the PSProviders and PSDrives adapters. A PSProvider is basically a Windows PowerShell adapter makes some form of storage resemble a hard drive. A PSDrive is an actual connection to a form of storage. You can use these two technologies to work with various forms of storage by using the same commands and techniques that you use to manage the file system.

Lessons

- Using PSProviders
- Using PSDrives

Lab : Using PSProviders and PSDrives with PowerShell

- Creating files and folders on a remote computer
- Creating a registry key for your future scripts
- Create a new Active Directory group

After completing this module, students will be able to:

- Use PSProviders.

- Use PSDrives.

Module 5: Querying management information by using CIM and WMI

This module introduces you to two parallel technologies: Windows Management Instrumentation (WMI) and Common Information Model (CIM). Both these technologies provide local and remote access to a repository of management information including access to robust information available from the operating system, computer hardware, and installed software.

Lessons

- Understand CIM and WMI
- Query data by using CIM and WMI
- Make changes by using CIM and WMI

Lab : Querying information by using WMI and CIM

- Querying information by using WMI
- Querying information by using CIM
- Invoking methods

After completing this module, students will be able to:

- Differentiate between CIM and WMI.
- Query management information by using CIM and WMI.
- Invoke methods by using CIM and WMI.

Module 6: Working with variables, arrays, and hash tables

Variables are an essential component of scripts. You can use variables to accomplish complex tasks that you can't complete by using a single command. This module explains how to work with variables, arrays, and hash tables as steps in learning how to create Windows PowerShell scripts.

Lessons

- Use variables
- Manipulate variables
- Manipulate arrays and hash tables

Lab : Using variables, arrays, and hash tables in PowerShell

- Working with variable types
- Using arrays
- Using hash tables

After completing this module, students will be able to:

- Assign a value to variables.
- Describe how to manipulate variables.
- Describe how to manipulate arrays and hash tables.

Module 7: Windows PowerShell scripting

This module explains how to package a Windows PowerShell command in a script. Scripts allow you to perform repetitive tasks and more complex tasks than cannot be accomplished in a single command.

Lessons

- Introduction to scripting with Windows PowerShell
- Script constructs
- Import data from files
- Accept user input
- Troubleshooting and error handling
- Functions and modules

Lab : Using scripts with PowerShell

- Signing a script
- Processing an array with a ForEach loop
- Processing items by using If statements
- Creating users based on a CSV file
- Querying disk information from remote computers
- Updating the script to use alternate credentials

After completing this module, students will be able to:

- Run a Windows PowerShell script.
- Use Windows PowerShell scripting constructs.
- Import data from a file.
- Accept user input for a script.
- Implement error handling for a script.
- Explain functions and modules.

Module 8: Administering remote computers with Windows PowerShell

This module introduces you to the Windows PowerShell remoting technology that enables you to connect to one or more remote computers and instruct them to run commands on your behalf.

Lessons

- Use basic Windows PowerShell remoting
- Use advanced Windows PowerShell remoting techniques
- Use PSSessions

Lab : Performing remote administration with PowerShell

- Enabling remoting on the local computer

- Performing one-to-one remoting
- Performing one-to-many remoting
- Using implicit remoting

After completing this module, students will be able to:

- Describe remoting architecture and security.
- Use advanced Windows PowerShell remoting techniques.
- Create and manage persistent remoting sessions.

Module 9: Managing Azure resources with PowerShell

This module provides information about installing the necessary modules for cloud services management. It explains how to use PowerShell commands to perform some simple administrative tasks on cloud resources such as Azure virtual machines (VMs), Azure storage accounts, and Azure subscriptions. This module also describes how to use the Azure Cloud Shell environment to perform PowerShell-based or Bash-based administration directly from the Azure portal.

Lessons

- Azure PowerShell
- Introduce Azure Cloud Shell
- Manage Azure VMs with PowerShell
- Manage storage and subscriptions

Lab : Azure resource management with PowerShell

- Activating the Azure subscription and installing the PowerShell Az module
- Using Azure Cloud Shell
- Managing Azure resources with Azure PowerShell

After completing this module, students will be able to:

- Describe, install, and use the Azure PowerShell environment
- Describe and use Azure Cloud Shell.
- Manage Azure VMs with PowerShell.
- Manage Azure storage accounts and subscriptions with Azure PowerShell.

Module 10: Managing Microsoft 365 services with PowerShell

This module describes how to use PowerShell to manage Microsoft 365 user accounts, licenses, and groups, Exchange Online, SharePoint Online, and Microsoft Teams.

Lessons

- Manage Microsoft 365 user accounts, licenses, and groups with PowerShell
- Manage Exchange Online with PowerShell

- Manage SharePoint Online with PowerShell
- Manage Microsoft Teams with PowerShell

Lab : Managing Microsoft 365 with PowerShell

- Managing users and groups in Azure AD
- Managing Exchange Online
- Managing SharePoint
- Managing Microsoft Teams

After completing this module, students will be able to:

- Use PowerShell to manage users, groups, and licenses in Azure AD
- Manage Exchange Online with PowerShell.
- Manage SharePoint Online with PowerShell.
- Manage Microsoft Teams with PowerShell.

Module 11: Using background jobs and scheduled jobs

This module describes how to use background jobs and scheduled jobs. It also explains how to create scheduled jobs and retrieve job results.

Lessons

- Use background jobs
- Use scheduled jobs

Lab : Jobs management with PowerShell

- Starting and managing jobs
- Creating a scheduled job

After completing this module, students will be able to:

- Create and manage background jobs.
- Create and manage scheduled jobs.